

Regular Board of Education Meeting; Monday, July 22, 2019

Minutes of the Regular Meeting of the Board of Education of Fairfield Public School District No. 112, Wayne County, Illinois, held in the District Board Room, 200 West Center, Fairfield, Illinois, on Monday, July 22, 2019.

AGENDA #1 – Call to Order – The meeting was called to order at 6:00 P.M. by President Dan Coomer, who directed the Secretary to call the roll.

AGENDA #2 – Roll Call – The Secretary called the roll and the following members answered to their names as called and were found to be present:

Amy Sager, Shane Neuman, Angie Koontz, Jason McCulley, Dan Coomer
Members Absent: Carrie Newman, Scott Foster

There being a quorum present, the President declared the Board of Education to be in session for the transaction of business.

OTHERS PRESENT:

E. Scott England, superintendent; Kristina Gardner, North Side Principal; April Smith, Center Street Principal; Tom Mathews, Jr., Wayne County Press

AGENDA #3 – Citizens – Non-Agenda Items.
None.

AGENDA #4 – Approval of the Minutes – A motion was made by member Jason McCulley that the Board of Education minutes for the Regular Meeting held on Monday, June 24, 2019 be approved as prepared and made available to all Board of Education members. The motion was seconded by member Shane Neuman, and on a roll call vote the following members voted yea:

Dan Coomer, Shane Neuman, Angie Koontz, Amy Sager, Jason McCulley
Members Absent: Carrie Newman, Scott Foster
The President declared the motion passed.

AGENDA #5 – Financial Reports

5.1 Treasurer's Report – The Treasurer's Report, dated June 30, 2019, was presented as follows:

Education Fund	\$3,505,299.44
Building Fund	\$544,574.80
Debt Services Fund	\$41,243.40
Transportation Fund	\$158,607.08
IMRF Fund	\$93,505.62
Working Cash Fund	\$268,194.00
Tort Fund	\$318,071.82
Fire Prevention/Safety Fund	<u>\$265,769.22</u>
Total	\$5,195,265.38

There being no additions or corrections, the President declared the Treasurer's Report will stand approved as presented.

5.2 Salaries – Member Shane Neuman made a motion that the salaries for the District for the month of July 2019, be approved and ordered paid. The motion was seconded by member Amy Sager, and on a roll call vote the following members voted yea:

Shane Neuman, Dan Coomer, Amy Sager, Jason McCulley, Angie Koontz
Members Absent: Carrie Newman, Scott Foster
The President declared the motion passed.

- 5.3 Bills – Current bills, as listed, were presented for payment. After examination of the listed bills, Member Jason McCulley made a motion to approve the bills for payment. The motion was seconded by member Shane Neuman, and on a roll call vote the following members voted yea:

Amy Sager, Dan Coomer, Angie Koontz, Jason McCulley, Shane Neuman
Members Absent: Carrie Newman, Scott Foster
The President declared the motion passed.

AGENDA #6 – Superintendent’s Report

- 6.1 Revenue Expenditure Report
Dr. England reported on the Revenues to Expenditures to the Board as of June 30, 2019. The report reflected the amended budget.
- 6.2 Food Service Report
Dr. England reported on the end of the FY19 food service report.
- 6.3 Transportation Report
Dr. England reported on the end of the FY19 transportation report.
- 6.4 First Reading PRESS Policy 101
Dr. England reviewed with the Board the first reading of the PRESS policy issue #101
- 6.5 FY20 Fuel Bids
Dr. England reviewed the three fuel bids received by the district. Bids were received from Mach 1, Knapp Oil, and FS.
- 6.6 School District Depositories
Dr. England recommended to the Board the District continue to use Fairfield National Bank, Peoples National Bank, and First Financial Bank as depositories.
- 6.7 Establish Petty Cash
Dr. England recommended petty cash be established for FY20.
- 6.8 Establish Board of Education Dates for FY20
Dr. England recommended the third Monday of each month will be the date for regular Board of Education dates with the exception of September 2019, January 2020, February 2020, and June 2020 which will be the fourth Monday.
- 6.9 Alternative School Slot Allocation
Dr. England recommended the Board approve the alternative school slot allocation of \$7,277 payable to ROE 20 with expected reimbursement once state funds are received by the ROE.

AGENDA #7 – Principals’ Reports

- 7.1 North Side School
Mrs. Gardner reported that all classrooms have been finished for the upcoming year leaving only the gym, kitchen, and hallways left to clean. New Teacher orientation was held today. 21 new students have registered for North Side with 58 still left to register. She reported that she’ll be attending an administrator academy in Norris City tomorrow. Sneak Peek is scheduled for August 14 from 4:00-6:00.
- 7.2 Center Street School
Mrs. Smith reported on the maintenance status of the building. Gym floors were recently re-finished. The door project is being completed in the basement. Hallways are left to finish. There are approximately 20 new Center Street students who have registered. She will also attend the administrator academy. Center Street Sneak Peek is scheduled for the same date and time.

AGENDA #8 – Board Members Request/Report

None.

AGENDA #9 – Action Items

- 9.1 A motion was made by member Shane Neuman to approve the fuel bid from Wabash Valley Service Company at the open price with firm alternative for the 2019-2020 school year. The motion was seconded by member Jason McCulley, and on a roll call vote the following members voted yea:

Amy Sager, Jason McCulley, Dan Coomer, Shane Neuman, Angie Koontz
Members Absent: Carrie Newman, Scott Foster
The President declared the motion passed.

- 9.2 A motion was made by member Jason McCulley to approve Fairfield National Bank, Peoples National Bank, and First Financial Bank as the School District depositories for FY20. The motion was seconded by member Amy Sager, and on a roll call vote the following members voted yea:

Shane Neuman, Amy Sager, Dan Coomer, Jason McCulley, Angie Koontz
Members Absent: Carrie Newman, Scott Foster
The President declared the motion passed.

- 9.3 A motion was made by member Jason McCulley to establish petty cash for FY20 as follows: Administration, \$25; Center Street School, \$25; North Side School, \$100. The motion was seconded by member Shane Neuman, and on a roll call vote the following members voted yea:

Dan Coomer, Angie Koontz, Jason McCulley, Amy Sager, Shane Neuman
Members Absent: Carrie Newman, Scott Foster
The President declared the motion passed.

- 9.4 A motion was made by member Shane Neuman to approve the FY20 Board of Education dates as the third Monday of each month with the exception that the September 2019, January 2020, February 2020, and June 2020 will be held on the fourth Monday. All meetings will be held in the boardroom at Center Street School at 6:00pm. The motion was seconded by member Dan Coomer, and on a roll call vote the following members voted yea:

Amy Sager, Angie Koontz, Shane Neuman, Jason McCulley, Dan Coomer
Members Absent: Carrie Newman, Scott Foster
The President declared the motion passed.

- 9.5 A motion was made by member Jason McCulley to approve the alternative school slot allocation of \$7,277 for FY20. The motion was seconded by member Shane Neuman, and on a roll call vote the following members voted yea:

Jason McCulley, Angie Koontz, Dan Coomer, Shane Neuman, Amy Sager
Members Absent: Carrie Newman, Scott Foster
The President declared the motion passed.

AGENDA #10 – Closed Session to Discuss Information Regarding Appointment, Employment, Retirement, or Dismissal of an Employee, Labor Relations, Collective Negotiations, Litigation, and Student Discipline (5ILCS 120/2a)

- 10.1 A motion was made by member Shane Neuman that the Board enter Closed Session at the hour of 6:49 P.M. The motion was seconded by member Jason McCulley, and on a roll call vote the following members voted yea:

Shane Neuman, Angie Koontz, Dan Coomer, Amy Sager, Jason McCulley
Members Absent: Carrie Newman, Scott Foster
The President declared the motion passed.

- 10.2 A motion was made by member Shane Neuman that the Board end the Closed Session at the hour of 7:26 P.M. The motion was seconded by member Dan Coomer, and on a roll call vote the following members voted yea:

Angie Koontz, Jason McCulley, Amy Sager, Shane Neuman, Dan Coomer

Members Absent: Carrie Newman, Scott Foster

The President declared the motion passed.

AGENDA #11 – Action Items

- 11.1 A motion was made by member Jason McCulley to accept the intent to retire of Kathy Schmitz as bookkeeper at the end of the 2019-2020 school year. The motion was seconded by member Amy Sager, and on a roll call vote the following members voted yea:

Shane Neuman, Jason McCulley, Dan Coomer, Angie Koontz, Amy Sager

Members Absent: Carrie Newman, Scott Foster

The President declared the motion passed.

- 11.2 A motion was made by member Shane Neuman to approve the contract with FFT as presented. The motion was seconded by member Amy Sager, and on a roll call vote the following members voted yea:

Amy Sager, Angie Koontz, Dan Coomer, Jason McCulley, Shane Neuman

Members Absent: Carrie Newman, Scott Foster

The President declared the motion passed.

- 11.3 A motion was made by member Jason McCulley to approve the contract with the Laborer's Union as presented. The motion was seconded by member Shane Neuman, and on a roll call vote the following members voted yea:

Jason McCulley, Shane Neuman, Dan Coomer, Amy Sager, Angie Koontz

Members Absent: Carrie Newman, Scott Foster

The President declared the motion passed.

- 11.4 A motion was made by member Amy Sager to increase the sub-aide pay rate from \$8.25/hr to \$9.25/hr. The motion was seconded by member Jason McCulley, and on a roll call vote the following members voted yea:

Angie Koontz, Dan Coomer, Amy Sager, Jason McCulley, Shane Neuman

Members Absent: Carrie Newman, Scott Foster

The President declared the motion passed.

- 11.5 A motion was made by member Shane Neuman to approve the salary increases as presented for all other employees not covered by a collective bargaining agreement or currently on an existing salary schedule. The motion was seconded by member Jason McCulley, and on a roll call vote the following members voted yea:

Dan Coomer, Angie Koontz, Jason McCulley, Shane Neuman, Amy Sager

Members Absent: Carrie Newman, Scott Foster

The President declared the motion passed.

- 11.6 A motion was made by member Amy Sager to keep the closed session audio and written minutes confidential and to destroy all audio tapes from January 2017 through January 2018. The motion was seconded by member Shane Neuman, and on a roll call vote the following members voted yea:

Shane Neuman, Jason McCulley, Amy Sager, Dan Coomer, Angie Koontz

Members Absent: Carrie Newman, Scott Foster

The President declared the motion passed.

AGENDA #13 – Information Items.

Dr. England talked about districts borrowing buses from other districts if the need arises.

AGENDA #14 – Adjournment

A motion was made by member Dan Coomer that the meeting adjourn at 7:33 P.M. The motion was seconded by member Shane Neuman, and on a roll call vote the following members voted yea:

Amy Sager, Angie Koontz, Dan Coomer, Shane Neuman, Jason McCulley

Members Absent: Carrie Newman, Scott Foster

The President declared the motion passed.

President

Secretary